

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JUNE 14, 2016
4

5 CALL TO ORDER:
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7 Mayor Tyler called the meeting to order at 6:04 p.m.

8 ROLL CALL:

9 Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann,
10 Francie Payne, Tim Dixon, Richard Peterson and Earl Kester.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by Councilmember Wischmann and the invocation was given by
13 Ron Ellsworth of the Bread of Life Mission.

14 CITY STAFF:

15 Assistant Manager/Finance Director Randall Sullivan, Police Chief Mark Jackson and
16 City Clerk Cher Reyes.

17 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

18 CALL TO THE AUDIENCE:

19 CONSENT AGENDA:

20 Councilmember Dixon stated that there is a claim amount on the consent agenda for
21 the Holbrook Tribune in the amount of \$56.25. Councilmember Payne stated that she
22 would abstain from voting on the Consent agenda due to this being included.
23 Councilmember Peterson made a motion to approve the consent agenda,
24 Claims/payment approval for May 19, 2016 thru June 8, 2016 the minutes of the regular
25 meeting held on May 10, 2016 and the minutes of the regular meeting held on May 24,
26 2016. Mayor Tyler seconded and the motion carried on a 6 for one abstention vote with

1 Councilmember Payne abstaining.

2 SUMMARY OF CURRENT EVENTS:

3 MAYOR:

4 1. Mayor Tyler reported that he had met with Supervisor Whiting regarding roads and a
5 trail from the County Complex to the City.

6 2. Mayor Tyler reported that he had met with APS regarding the Recreation Center and
7 a possible partnership.

8 3. Mayor Tyler reported that he is trying to meet with Senator McCain regarding health
9 issues.

10 4. Mayor Tyler reported that he had attended the Phoenix School end of year party.

11 COUNCIL:

12 1. Councilmember Kester reported that the Route 66 Festival Car Show was good.

13 2. Councilmember Payne reported that the Route 66 Festival looked wonderful and
14 she heard remarks that this was the best festival for Route 66 that some people had
15 seen. Councilmember Payne reported that everyone who attended had a wonderful
16 time.

17 MANAGER:

18 1. Assistant Manager Sullivan reported that 120 yards of concrete had been poured on
19 Hill Road today and another 120 will be poured on Thursday.

20 2. Assistant Manager Sullivan reported that work had started on remodel of Recreation
21 Center today with the removal of three walls and dry walling.

22 3. Assistant Manager Sullivan stated that the pool heater has been experiencing
23 several problems but Staff got it going last week.

1 4. Assistant Manager Sullivan stated that the basketball court had been epoxied and is
2 getting good reviews.

3 5. Chief Jackson reported that he was amazed by the Route 66 Festival and believes it
4 is going to become a very big event in the next few years. Chief Jackson stated that this
5 only goes to show what the right place and the right people can do.

6 6. Lieutenant Arend presented Ryan Brown with a Certificate of commendation for his
7 due diligence and watchful eye in assisting the Police Department in catching
8 individuals who were passing fake \$100 bills.

9 7. Chief Jackson presented a certificate of commendation to Officer McCarthy for his
10 intervention with a suicidal individual.

11 OLD BUSINESS:

12 Mayor Tyler presented Ordinance 16-04 for its second reading captioned as follows:

13 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
14 **ARIZONA, AUTHORIZING THE ACQUISITION OF REAL PROPERTY BY THE CITY**
15 **OF HOLBROOK: NAMELY A PORTION OF PARCEL NUMBER 109-19-039, MORE**
16 **FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO**

17 Councilmember Dixon asked about the A on the parcel # listed on the agenda. City
18 Clerk Reyes stated that it should not have the A. Councilmember Dixon found another
19 error in the Ordinance and asked if City Clerk Reyes is having someone proof items.
20 City Clerk Reyes responded that she was. City Clerk Reyes stated that she would
21 correct the errors and bring back to Council. Vice-Mayor Carlisle asked if the property
22 was being gifted that the Ordinance be changed to reflect that the City is not paying for
23 it. City Clerk Reyes stated that she would have the City Attorney review the item also

1 before it is brought back to Council.

2 NEW BUSINESS:

3 A. City Clerk Reyes stated that annually NACOG asks the Council to designate a
4 representative for their Regional Council and currently that is Vice-Mayor Carlisle.

5 Councilmember Dixon stated that the letter also asks that an alternate be named. Vice-
6 Mayor Tyler made a motion to designate Vice-Mayor Carlisle as the representative for
7 the next year. Councilmember Dixon seconded and the motion carried unanimously.

8 Mayor Tyler made a motion to designate Councilmember Dixon as the alternate.
9 Councilmember Kester seconded and the motion carried unanimously.

10 B. Finance Director Sullivan stated that we are scheduled to adopt the tentative
11 budget. Finance Director Sullivan reported that he has updated the revenue projections
12 from the State. Finance Director Sullivan reported that he has also updated the
13 Employee Health Insurance as he has been notified there will be no increase and that
14 he also updated both ARS and PSPRS. Finance Director Sullivan reported that due to
15 the increase BY Navajo County for Dispatch Services he had to decrease the Parks
16 Department overall budget. Finance Director Sullivan stated that the fees from Navajo
17 County will increase \$40,000 this year and that is the amount the Parks Department
18 was reduced. Finance Director Sullivan stated that PSPRS will reduce from 72% to
19 69% this year which will help do about ½ block more of roads. Finance Director Sullivan
20 went through Parks budget with Council showing that the decrease will be in the
21 materials line item. Finance Director Sullivan stated that the total tentative budget is
22 \$10,315,443.00. Finance Director Sullivan stated that once the tentative budget is
23 adopted the budget total cannot be increased. Councilmember Dixon asked if the

1 contract line item that Finance Director Sullivan was referring to was 001-050-5049 and
2 asked what that was for. Finance Director Sullivan stated that currently the County
3 charges the City \$100,000 for dispatch services and an additional \$10,000 for
4 equipment. Finance Director Sullivan stated that the County is increasing this amount
5 by \$40,000 for Fiscal year 2016/2017. Finance Director Sullivan stated that the City
6 also pays the County \$30,000 for prosecution services which is also included in this line
7 item. Councilmember Dixon asked what the increase is for. Finance Director Sullivan
8 stated that it is for dispatch and he assumes it is for personnel but he will not know until
9 the agreement is received from the County which was taken to their board today.
10 Finance Director Sullivan stated that agreement will come to Council on June 28, 2016.
11 Councilmember Wischmann asked if this was the correct time to bring the Senior
12 Center up. Finance Director Sullivan stated that he has already asked Attorney
13 Pontrelli and the Council cannot forgive this amount and it must remain on the books
14 but it can be with the knowledge that it may never be collected. Councilmember
15 Wischmann made a motion to adopt the tentative budget. Councilmember Peterson
16 seconded. The vote carried on a 6 for 1 against vote with Councilmember Dixon
17 casting the nay vote. Finance Director Sullivan stated that he will upload estimates to
18 the web-site and publish in the Tribune and then possibly hold a special meeting for
19 Adoption of the Final. Councilmember Dixon asked about the Utility Fund the revenue
20 versus expenses and what the \$35,000 miscellaneous revenues would be. Finance
21 Director Sullivan stated that it could be the sale of construction water and other items
22 such as that. Councilmember Dixon asked how the payment is made for the
23 Wastewater Treatment Plant. Finance Director Sullivan stated that he transfers the

1 \$406, 049 from General Fund City Sales Tax to the Utility Fund to make this payment.

2 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2,616.61

3 Vice-Mayor Carlisle recused himself from this item and left the chambers. Mayor Tyler
4 made a motion to approve the claims to Walt's Hardware in the amount of \$2,616.61.
5 Councilmember Peterson seconded and the motion carried unanimously.

6 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$NONE

7 CALL TO THE AUDIENCE:

8 Buddy Dupee petitioned the Council regarding the speed of vehicles on McLaws Road
9 and how pedestrians are forced off the roadway while walking or biking. Mr. Dupee
10 asked that the Council consider constructing a pathway along McLaws Road stating
11 that it would be easy to build. Mr. Dupee suggested that signage be place at the Park
12 at the west side of town that lists all the Motels, Restaurants, etc.

13 Bill Mosier petitioned the Council asking who is in charge of bringing new business into
14 Holbrook. Mr. Mosier stated that he is not seeing any growth in Holbrook.

15 ADJOURNMENT:

16 There being no further business to come before the Council at this time Councilmember
17 Peterson adjourned the meeting by unanimous consent at 6:55 p.m.

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Bobby Tyler, Mayor

21 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
22 the regular meeting of the Holbrook City Council held on
23 June 14, 2016. I further certify that the meeting was duly called and held and that a

1 quorum was present.

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Cher Reyes, CMC, CPM, City Clerk