

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JUNE 28, 2016
4

5 CALL TO ORDER:

6
7 Mayor Tyler called the meeting to order at 6:05 p.m.

8 ROLL CALL:

9 Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann,
10 Francie Payne, Tim Dixon, Richard Peterson and Earl Kester.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by Councilmember Dixon and the invocation was given by Mr.
13 Burgess.

14 CITY STAFF:

15 Manager Ray Alley, Assistant Manager/Finance Director Randall Sullivan and City Clerk
16 Cher Reyes.

17 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

18 CALL TO THE AUDIENCE:

19 CONSENT AGENDA:

20 Councilmember Payne questioned the Fair Grounds liquor license as to why it does not
21 state who will receive the contributions. City Clerk Reyes explained that they hold a
22 liquor license and this special event license suspends the regular license as they are
23 only allowed so many events per year and the Fair will be receiving all the contributions.

24 Mayor Tyler asked about the Chamber's license stating that last year the Chamber was
25 passing out beer to racers and not checking people's identification to make sure they
26 are of age. City Clerk Reyes stated that the Council doesn't approve the liquor license

1 but rather they recommend approval to the Department of Liquor Licensing. Ms. Reyes
2 stated that she would include it in the minutes that there are concerns. Councilmember
3 Dixon made a motion to approve the consent agenda as follows: Claims/payment
4 approval for June 9, 2016-June 22, 2016, special event liquor license for the Holbrook
5 Chamber of Commerce-July 15 and 16, 2016, the special event liquor license for the
6 Navajo County Fair, Inc.-September 14-18, 2016 and the minutes of the work session
7 held on May 24, 2016. Vice-Mayor Carlisle seconded and the motion carried
8 unanimously.

9 SUMMARY OF CURRENT EVENTS:

10 MAYOR:

11 1. Mayor Tyler asked if the Council wished to hold the meeting this evening due to
12 the events which have occurred and are still ongoing at the County Complex, a
13 shooting with confirmed deaths. Councilmember Wischmann made a motion to
14 postpone the meeting. Councilmember Dixon seconded. A roll call vote was
15 held with the following results: Councilmember Dixon “aye”, Councilmember
16 Kester, “nay”, Vice-Mayor Carlisle, “nay”, Councilmember Payne, “nay”,
17 Councilmember Peterson, “nay” Councilmember Wischmann, “aye” and Mayor
18 Tyler “aye”. The motion did not pass so the meeting continued.

19 2. Mayor Tyler reported that St. Johns Baptist Church held an event at Lewis Park
20 and it was a great success and thanked everyone who made this event possible.

21 3. Mayor Tyler reported that he had visited Williams and looked at their downtown
22 area and it was very neat and the community lights up at evening.

23 4. Mayor Tyler reported that he had met with Navajo County Supervisor Whiting.

5. Mayor Tyler reported that he was working with SRP, TEP and Tri-State to get items donated for the Fair.

COUNCIL:

1. Vice-Mayor Carlisle reported that he is no longer on the Executive Council for NACOG.
2. Vice-Mayor Carlisle reported that a new clothing store will be opening in the Stars building.
3. Councilmember Dixon reported that he had attended swim lessons at the pool today and that the facility has items in disrepair particularly the lights in the picnic area without covers. Councilmember Dixon stated that we should take better care of our facilities. (Unable to hear all that was said)
4. Councilmember Wischmann reported that Napo Baldonado had assisted a citizen last week and complimented him on taking the time to do this. (Unable to hear all that was said)

MANAGER:

1. Manager Alley reported that he had surgery and has been on sick leave for the past 1 ½ weeks.
2. Manager Alley reported that Streets crew has started on Hill Road.
3. Manager Alley reported that the City is applying for an Airport Grant to maintain what we have.
4. Manager Alley reported that the Old Little League building has been torn down.
5. Manager Alley reported that the State of Arizona has freed up millings for use but with restrictions. Manager Alley reported that this is good news and that he will

1 be attempting to obtain some of the millings for the City's use.

2 OLD BUSINESS:

3 Mayor Tyler presented Ordinance 16-04 for its second reading captioned as follows:

4 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
5 **CITY OF HOLBROOK, ARIZONA, AUTHORIZING**
6 **THE ACQUISITION OF REAL PROPERTY BY THE CITY OF HOLBROOK:**
7 **NAMELY A PORTION OF PARCEL NUMBER 109-19-039, MORE FULLY**
8 **DESCRIBED IN EXHIBIT "A" ATTACHED HERETO**
9

10 City Clerk Reyes reported that these documents were submitted to the City Attorney for
11 review, the Ordinance was revised slightly and is ready to be voted on. City Clerk
12 Reyes stated that the closing date and paperwork will all need to be changed due to the
13 delay. City Clerk Reyes stated that the City Attorney stated that a title search needs to
14 be conducted. Councilmember Payne made a motion to adopt Ordinance 16-04.

15 Councilmember Dixon seconded. A roll call vote was held with the following results:

16 Councilmember Dixon, "aye", Vice-Mayor Carlisle, "aye", Councilmember Kester, "aye",
17 Councilmember Payne, "aye", Councilmember Peterson, "aye", Councilmember
18 Wischmann, "aye" and Mayor Tyler, "aye".

19 NEW BUSINESS:

20 A. Assistant Manager Sullivan presented the concrete bid results for FY 2016/2017.

21 Assistant Manager Sullivan stated only one bid was received and it was from
22 Quality Ready Mix and that there is a \$3.00 increase per unit over last year.

23 Assistant Manager Sullivan recommended approval of the bid. City Manager
24 Alley stated that he believes the only reason that one bid was received is due to
25 the fact that there is a requirement on response time. Councilmember Dixon
26 asked when the bid was posted. City Clerk Reyes stated that she didn't know for

1 sure but she could find the information. Councilmember Dixon reminded Ms.
2 Reyes that he had asked that this information be included with bid results
3 previously. Ms. Reyes stated that she will remember it from now on.
4 Councilmember Dixon asked if the approval of this bid means that the City
5 Manager has permission to continue street work with concrete. Manager Alley
6 replied yes in his mind it does. Councilmember Dixon asked if this is seen as
7 Council's approval to change the policy from asphalt to concrete. Manager Alley
8 stated that there is no written policy on this. Mayor Tyler made a motion to
9 award the concrete bid. Councilmember Payne seconded and the motion carried
10 on a 6 for one against vote with Councilmember Dixon casting the nay vote.

11 B. Assistant Manager Sullivan stated that annually the State requires that someone
12 from the City be named the Chief Fiscal Officer so that the State knows who the
13 primary contact is for audits and such. Assistant Manager Sullivan stated that he
14 has been the Chief Fiscal Officer for several years and asked that the Council
15 designate him as such for this fiscal year. Councilmember Dixon made a motion
16 to name Randall Sullivan the Chief Fiscal Officer for FY 2016/2017. Vice-Mayor
17 Carlisle seconded and the motion carried unanimously.

18 C. Assistant Manager Sullivan stated that this addendum for Dispatch Services is an
19 increase from \$100,000 to \$140,000 per year for increase salaries and ERE's for
20 the dispatchers. Assistant Manager Sullivan stated that the original agreement
21 was entered into in 2011 and that if Council remembers before the City entered
22 into this agreement they were paying \$250,000 for dispatcher salaries alone with
23 no equipment. Assistant Manager Sullivan stated that he recommended

1 approval of this addendum and that it is a budgeted item. Councilmember Dixon
2 asked how the County was justifying the increase. Assistant Manager Sullivan
3 stated that he was assuming it was just for salaries and ERE's. Councilmember
4 Dixon asked what has changed. Manager Alley stated that County Manager
5 Jayne had come to the office and discussed increases in salaries for the
6 dispatchers. Manager Alley stated that they are gearing up for Regional Dispatch
7 Center with a pay structure that will attract and keep dispatchers. Councilmember
8 Dixon asked how the original agreement was reached. Manager Alley stated that
9 at that time we had 5 dispatchers and were having problems keeping them and
10 the County and City worked through numbers until an agreement was reached.
11 Manager Alley stated that he believed that the amount was \$250,000 for the City
12 to operate dispatch plus the equipment needed to be updated to digital which the
13 City would've had to pay for. Councilmember Dixon stated that the original
14 agreement was for 2 dispatchers asking if the \$40,000 increase is for 2
15 dispatchers only. Councilmember Dixon stated that nothing else but the salaries
16 is changing in the document and asked again if this \$40,000 is for 2 dispatchers
17 only. Manager Alley stated that he really didn't know and that they probably
18 should've asked but as he recalls the 2 person is just an equivalent for running
19 the City but the County has more than 2 dispatchers and that 2 people 7 days a
20 week cannot cover Holbrook. Manager Alley believes this is an additional
21 amount needed to pick up extra work load by the County. Manager Alley stated
22 that more than 2 dispatchers are being paid. Manager Alley stated that the
23 \$40,000 will be spread among all the dispatchers based on a formula that was

1 developed by the County. Councilmember Payne made a motion to approve the
2 addendum to the dispatch agreement. Councilmember Peterson seconded.
3 Vice-Mayor Carlisle stated that he would like Councilmember Payne to amend
4 her motion to include that the County come and discuss this with the Council.
5 Councilmember Dixon stated that perhaps it should be tabled until the County
6 comes before the Council. Vice-Mayor Carlisle amended the motion to include
7 that the City Manager obtain an explanation from the County Manager for the
8 increase. Councilmember Dixon seconded the amendment. Mayor Tyler called
9 for the question on the amended motion. City Clerk Reyes asked how many ayes
10 and nays there were because she didn't hear. Councilmember Dixon asked if
11 they voted on was to table the item. Vice-Mayor Carlisle stated that the vote
12 tonight was to approve the addendum and have the County come explain why
13 the increase. Councilmember Dixon voiced concern over approving the
14 addendum without knowing what the increase was for. Vice-Mayor Carlisle
15 stated that after the County comes and explains the increase if the Council
16 doesn't like it the addendum can be renegotiated. Councilmember Dixon asked
17 Manager Alley how much input did he get and asked if he negotiated for the City
18 of Holbrook. Manager Alley replied no as there hasn't been an increase for five
19 years so he felt the increase was reasonable. Councilmember Dixon asked
20 another question and Mayor Tyler told him that it was enough. The Mayor told
21 Councilmember Dixon he was out of order. Councilmember Dixon asked how it is
22 out of order to ask questions. Mayor Tyler replied, out of order, out of order, lets'
23 move on. Mayor Tyler called for the question on the amendment. Manager Alley

1 stated that this concerned him as the amendment is to have the County come in
2 to answer questions and the first motion was to approve the addendum. Vice-
3 Mayor Carlisle rescinded his amendment. Mayor Tyler called for the question on
4 first motion to approve the addendum. The vote carried on a 5 for and 2 against
5 vote with Councilmembers Dixon and Wischmann casting the nay votes.

6 D. Item for executive session moved to the end of the agenda.

7 E. Assistant Manager Sullivan recommended approval of the Court Collection and
8 Criminal Justice Services which is a continuation of an agreement that is already
9 in place with Navajo County. Councilmember Peterson made a motion to
10 approve the agreement. Vice-Mayor Carlisle seconded and the motion carried
11 unanimously.

12 EXECUTIVE SESSION:

13 Councilmember Dixon made a motion to adjourn into executive session for discussion
14 of issues related to the Little Colorado River Adjudication with the City Attorney's Brown
15 and Brown. Vice-Mayor Carlisle seconded and the meeting was adjourned into
16 executive session at 6:47 p.m.

17 POST EXECUTIVE SESSION:

18 Council adjourned back in to regular session at 8:28 p.m.

19 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$NONE

20 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$31.25

21 Councilmember Payne recused herself as she is the Editor of the Tribune and left the
22 chambers. Councilmember Dixon made a motion to approve the claims to the Holbrook

1 Tribune in the amount of \$31.25. Councilmember Kester seconded and the motion
2 carried unanimously.

3 CALL TO THE AUDIENCE:

4 ADJOURNMENT:

5 There being no further business to come before the Council at this time Councilmember
6 Peterson adjourned the meeting by unanimous consent at 8:28 p.m.

7
8 Richard Peterson, Councilmember

9
10 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
11 the regular meeting of the Holbrook City Council held on the June 28, 2016. I further
12 certify that the meeting was duly called and held and that a quorum was present.

13
14 Cher Reyes, CMC, CPM, City Clerk

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