

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
MARCH 12, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Vice Mayor Francie Payne and Councilmembers Tim Dixon, Mark Jackson, Earl Kester, Adam Marsh, and Mike Nilsson.

CITY STAFF: City Manager Ted Soltis, Golf Course Superintendent Steve Rutherford, and Airport Operator Tim Kelley.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Vice Mayor Francie Payne. The Invocation was given by Kip Myers from the Bread of Life.

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

CONSENT AGENDA: February 27, 2020 meeting minutes.

MOTION: Councilmember Nilsson

SECONDED: Councilmember Dixon

MOTION CARRIED

NEW BUSINESS:

- a. Northland Pioneer College Report. Betsy Wilson provided a brief history of the College including funding and scholarships.
- b. Golf Course Annual Report. Steve Rutherford presented a report and answered questions.
- c. Purchase approval for Airport Fuel Management System upgrade. Tim Kelley discussed the need for the upgrade. The current system is no longer supported. He answered Councilmember questions.
MOTION: Councilmember Marsh moved to approve the purchase and installation of the fuel management system provided by Bassco Services Inc. for the sum of \$16,875 + tax.
SECONDED: Councilmember Dixon
MOTION CARRIED
- d. Proclamation: Happy Holbrook Month. The Mayor read the proclamation and presented it to Debbie Shumway.

CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA: None.

SUMMARY OF CURRENT EVENTS - MAYOR:

Mayor Young provided advise to residents on the Coronavirus. Wash hands and pay attention.

SUMMARY OF CURRENT EVENTS - COUNCILMEMBERS:

Vice Mayor Francie Payne and Councilmembers Marsh, Jackson, Dixon, and Kester reiterated the importance of taking a commonsense approach to preventing the spread of the virus.

SUMMARY OF CURRENT EVENTS - CITY MANAGER:

- He attended the Little Colorado River Coalition annual meeting. All members of the coalition are welcome to attend each year. The meeting is conducted in Executive Session, so he was unable to share specifics of what was discussed. He did say that matters are going well, and as a reminder, it is a long-term process.
- At the last meeting he mentioned there were pump issues at Sun Valley. A water booster pump has been replaced and a lift station sewer pump is being rebuilt.
- He noted City crews are also repairing a back-up pump at the waste-water facility. An old pump is being rebuilt.
- The Street crew completed sidewalk and curbing repairs on Mclaws Road. They are now focusing on pot holing. With the recent rains, unfortunately the potholes grow.
- The Street crew will now be able to increase focus on the alleys as an employee was re-assigned to the Streets Department. Unfortunately, alleys tend to get neglected. With this new position, they will be able to catch up on deferred maintenance of the alleys.

- The Street Department is also hauling fill material to the cemetery. The first phase of the cemetery expansion - surface clean-up - is complete. The next phase is ensuring any buried material is removed. There was a shop in the old section that was torn down. Any remaining buried material will be removed.
- The Airport will be closing March 23rd for the runway re-build. If all goes well, it will reopen June 30. Several small projects will be completed at the same time - repainting tie-down areas, and the fuel system upgrade.
- Remodeling continues at City Hall. All lights have been upgraded to LED. When staff is finished, the rest of the City buildings will be retrofitted with LED lights.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None.

ADJOURNMENT:

MOTION: Councilmember Kester

SECONDED: Vice Mayor Payne

MOTION CARRIED

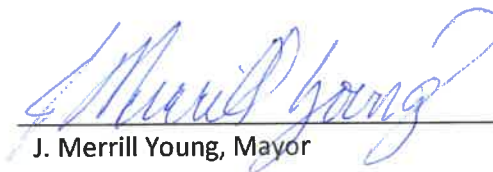
Meeting adjourned at 7:09 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on March 12, 2020. I further certify that the meeting was duly called and held and that a quorum was present.



Ted Soltis, City Manager

PASSED, APPROVED AND ADOPTED this 26th day of March 2020.



J. Merrill Young, Mayor