



465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

Regular City Council Meeting
6:00 p.m. May 14, 2020

1. CALL TO ORDER:
2. ROLL CALL:
3. PLEDGE OF ALLEGIANCE/INVOCATION:
4. CONSENT AGENDA:
 - a. April 9, 2020 meeting minutes. Tab 1
5. CALL TO THE PUBLIC FOR AGENDA ITEMS:
*A five-minute time limit per individual is available at this time for Agenda items.
6. NEW BUSINESS:
 - a. Levy and facility maintenance presentation - Tim Kelley.
7. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:
*A three-minute time limit per individual is available at this time for non-agenda items.
8. SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
City Manager:
9. SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:
**Requests to have an item discussed on the Agenda.
10. ADJOURNMENT

Posted the 7th day of May 2020.

Lisa Hunt, Deputy City Clerk

*Individuals must submit a "Request to Address City Council" form to the City Clerk prior to the start of the meeting.

Anyone may address the City Council on any issue within the jurisdiction of the Council. City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

**Requests to have an item discussed on a future agenda should be presented on the "Request and Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition for Items Not on the Agenda to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
April 9, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young and Councilmember Tim Dixon appeared in Council Chambers. Councilmembers Mark Jackson, Mike Nilsson, Adam Marsh and Vice Mayor Francie Payne appeared via conference call.

CITY STAFF: City Manager Ted Soltis and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Dixon. The Invocation was given by Kip Myers of Bread of Life Mission.

CONSENT AGENDA: March 26, 2020 meeting minutes.

MOTION: Councilmember Dixon

SECONDED: Councilmember Marsh

MOTION CARRIED.

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

NEW BUSINESS:

- a. "Application for Special Event License" by Holbrook Chamber of Commerce Inc. for the Old West Heritage event to be held at the Navajo County Old Court House on July 17th and 18th from 8:00 a.m. to 9:00 p.m.
MOTION: A motion to approve the "Application for a Special Event License" was made by Councilmember Marsh
SECONDED: Councilmember Payne
MOTION CARRIED
- b. Resolution 2020-04: A Resolution approving a new County Courthouse Lease. The resolution was read by heading by Mayor Young.
MOTION: A motion to approve Resolution 2020-04 was made by Councilmember Dixon.
SECONDED: Councilmember Jackson.
MOTION CARRIED with the follow results of a roll call vote: Councilmember Dixon "Aye", Councilmember Jackson "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye", and Mayor Young "Aye".
- c. Proclamation: Fair Housing Month. The Proclamation was read by Mayor Young.
- d. Proclamation: Child Abuse Prevention Month. The Proclamation was read by Mayor Young.

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

Kirby Myers addressed the Council about Essential vs. Non-Essential designations. He asked who decides what services are Essential and what services are Non-Essential. Mayor Young stated that the City of Holbrook is following the Executive Orders given by Governor Doug Ducey.

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young read a letter from Jason Whiting of the Navajo County Board of Supervisors. The letter addressed COVID-19 and urged all citizens to come together in prayer and fasting on April 10th. Mayor Young thanked several businesses in the community including Greg Duran from Safeway, the banks as Essential employees, the school district for delivering lunches to children, the restaurants that are providing takeout and delivery options, and City Employees.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

*Councilmember Dixon quoted the 1st Amendment and paragraph one of the 14th Amendment of the Constitution of the United States of America and described a scene from the movie Hunt for Red October. Councilmember Dixon warned the community to not give up their Constitutional rights. He stated that nothing should trump our freedoms.
*Councilmember Marsh thanked all the citizens of Holbrook for being kind and supportive during these times. He also reminded the citizens of the importance of being counted in the Census and the impact that it will have on future funding for the City of Holbrook.

*Councilmember Nilsson, agreeing with Mayor Young, encouraged citizens to come together in prayer and fasting on April 10th. He also encouraged all Christian citizens to celebrate Easter this year while still complying with the Executive Orders that are in place. He made a “shout out” to the gas, electric, sanitation and water companies and to all the businesses in Holbrook.

*Councilmember Jackson thanked the citizens of Holbrook for their selflessness in making masks for health care professionals and for private citizens creating food banks. Councilmember Jackson also sent prayers and thoughts to the family of Eric Henderson, who passed away.

*Vice Mayor Payne encouraged citizens to abide by the “stay at home” order unless they are going out for Essential services. She said “Be kind. Stay home if possible”.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

*City Manager Soltis shared that the final grading of the cemetery is complete and that a new irrigation line and sprinklers will be installed.

-The final grading at the new soccer field at Hunt Park is complete. Additional fill material was added around the perimeter and the drainage on the South side was cleaned and improved. Sprinklers heads will be replaced, and leaks will be repaired.

-Staff are developing a new walking trail at Hunt Park starting from the South side of the pool, heading West along the new soccer field, then North toward the Library and ballfields. The goal is to have an interconnected trail system that surrounds Hunt Park. Initially the new section of the trail will be a dirt and gravel trail. Grants will be sought to finish the trail in either asphalt or concrete.

-The road to the Petroglyphs is being upgraded. Drainage ditches and culverts are being cleaned and improved, the road will be widened for safety, the fencing will be repaired and replaced as needed, and a cattle guard is being installed.

-Finally, the Navajo County Historic Courthouse will soon be getting a new roof. Due to a partnership between the City, County and the Historic Society, funds are now available to complete the project. The Navajo County Historic Society, in a letter to the City, thanked City Council for supporting them and this project.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None.

ADJOURNMENT:

MOTION: Councilmember Dixon

SECONDED: Councilmember Marsh

MOTION CARRIED

Meeting adjourned at 6:31 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting or the Holbrook city Council held on April 9, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Lisa Hunt, Deputy Clerk

PASSED, APPROVED AND ADOPTED this 14th day of May 2020.

J. Merrill Young, Mayor