



"HUB OF THE SOUTHWEST"

465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

Regular City Council Meeting
6:00 p.m. May 28, 2020

1. CALL TO ORDER:
2. ROLL CALL:
3. PLEDGE OF ALLEGIANCE/INVOCATION:
4. CONSENT AGENDA:
 - a. May 14, 2020 meeting minutes. Tab 1
5. CALL TO THE PUBLIC FOR AGENDA ITEMS:
*A five-minute time limit per individual is available at this time for Agenda items.
6. NEW BUSINESS:
 - a. APS Wildfire Mitigation Report
 - b. Resolution 20-05: A Resolution awarding a contract for Sanitation Collection Services. Tab 2
7. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:
*A three-minute time limit per individual is available at this time for non-agenda items.
8. SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
City Manager:
9. SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:
**Requests to have an item discussed on the Agenda.
10. ADJOURNMENT

Posted the 21st day of May 2020.



Lisa Hunt, Deputy City Clerk

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
May 14, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon and Earl Kester appeared in Council Chambers. Councilmembers Mark Jackson, Mike Nilsson, Adam Marsh and Vice Mayor Francie Payne appeared via conference call.

CITY STAFF: City Manager Ted Soltis, Facilities Manager/Airport Manager Tim Kelley and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Jackson. The Invocation was given by Councilmember Nilsson.

CONSENT AGENDA: April 9, 2020 meeting minutes.

MOTION: Councilmember Kester

SECONDED: Councilmember Jackson

MOTION CARRIED.

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

NEW BUSINESS:

- a. Levy and facility maintenance presentation: Tim Kelley presented a slide show highlighting the work that has been done. The Machusak Recreation Center is in the process of being renovated. Work should be complete soon. The fitness center has been updated by removing the old carpet and flooring and replacing with rubber mats, painting, and installing additional mirrors. Fitness equipment and weights were re-organized to make things flow more easily. The flooring in the bathrooms, entryway, and rear room will soon be replaced as well as changing the entrance door from the front of the building to the side. Mr. Kelley also gave an update on the levy. He talked about the challenges of keeping recreational vehicles from driving up and down the levy and leaving ruts that erode the levy. Mr. Kelley shared that the City has one of the best levees in Arizona. The levy is inspected every five years. Discussion was held by the Council about getting the word out to the citizens that walking paths exists on the levy.

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young gave "kudos" to Tim Kelley for helping the military choppers that landed at the Airport who experienced mechanical issues. He also thanked Romo's Café for feeding the military personnel that were aboard those choppers. He shared that citizens could log onto the Holbrook Unified School District's web site to get information about graduation. Mayor Young shared that the City received a Thank You card from the Grad Night Committee for the donation from the City. He thanked the citizens and businesses for complying with the "Stay at Home" order. Mayor Young mentioned how the banks have been bombarded with several new federal regulations due to COVID19. Mayor Young also gave "kudos" to Randy Sullivan and the water department crew for the work that they did in Sun Valley over the past few weeks.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

*Councilmember Kester stated that he is thankful that businesses are opening.

*Councilmember Dixon stated that after the last few months he is looking forward to getting back to normal. He said he will not accept a "new normal" and will not obey any orders that violate his rights because the Constitution is not suspended in times like this. He thanked society for voluntarily social distancing and encouraged frequent hand washing, covering when sneezing, and staying home when sick.

*Councilmember Jackson stated that Councilmember Dixon is correct on his views. He likes that citizens are helping each other, and he likes the "Cruz Nights". He stated that "no new norm will be acceptable"

City of Holbrook
Council Action Form

Meeting Date: May 28, 2020

Tab: 2

To: Mayor and City Council

From: Ted Soltis, City Manager

Subject: Resolution 20-05 - Award Sanitation Contract

Discussion: The current trash collection contract with Larson Waste will expire June 30th. The contract was put out to bid; there were two bids, as follows:

| | <u>One Container</u> | <u>Additional Container</u> |
|-----------------------------------|----------------------|-----------------------------|
| Larson Waste: | \$17.50 | \$17.50 |
| Waste Management of Arizona, Inc. | \$12.00 | \$ 7.50 |

Fiscal Impact: Single container rates will increase from \$7.66 to \$12.00.
Additional container rates will decrease from \$7.66 to \$7.50.

City charges will have to be increased. Presently the rate for one container is \$18.00. The charge for additional containers and for senior is \$13.00.

Revenues in the Sanitation Department were just under expenditures for FY 19.

Recommendation: Award the Sanitation contract to Waste Management of Arizona, Inc. for the provision of trash pick-up services.

Submitted by: _____

Approved by: 

Ted Soltis, City Manager

Sample Contract:

Exhibit A is a sample contract for review by all interested bidders.

Bid Rejection/Re-bid:

The City reserves the right to reject any and all bids and to waive informalities or irregularities in the bidding process and to reject bids if incomplete or irregular and to change terms of the contract as needed. The City also reserves the right to re-bid if the City deems it necessary, and no fees or restitution shall be paid to a bidder for their work in preparing the bid.

City of Holbrook RFP – Sanitation Services Price Quote:

Company: LARSON WASTE, INC.

Residential Monthly - Base Bid (Once per week pick-up): 17.50

Residential Monthly - Additional Container (Once per week pick-up): 17.50



4 | PRICE QUOTE

Best Value Best Service...Our Best Price

We recognize that our pricing may not earn us low cost bidder status, however we are proud that we service all our contracts with consistent, quality service over the full life of the contract. Holbrook's pricing has been calculated to enable us to deliver that dependable service through skilled employees that can focus on safety, and the flexible, responsive customer service that your residents expect. Success with Integrity

City of Holbrook RFP – Sanitation Services Price Quote:

Company: Waste Management of Arizona Inc.

Residential Monthly - Base Bid (Once per week pick-up): \$ 12.00

Residential Monthly - Additional Container (Once per week pick-up): \$ 7.50

RESOLUTION 20-05

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, NAVAJO COUNTY, ARIZONA, AWARDED A CONTRACT FOR SANITATION COLLECTION SERVICES

WHEREAS, the City of Holbrook contracts for sanitation collection services; and

WHEREAS, the City placed the contract out to bid as the current contract is expiring; and

WHEREAS, Waste Management of Arizona, Inc. was the low bid.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF CITY OF HOLBROOK, ARIZONA:

Section 1: The Sanitation Collection Services contract is awarded to Waste Management of Arizona, Inc.

Section 2: The Mayor is authorized to execute this Resolution.

Section 3: The City Manager is authorized to negotiate, modify, and execute the contract and take all necessary action to carry out the terms.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, this 28th day of May 2020.

APPROVED/EXECUTED:

APPROVED AS TO FORM:

J. Merrill Young, Mayor

Bradley A. Burns, City Attorney

ATTEST:

Lisa Hunt, Deputy City Clerk