

# City of Holbrook Rental Agreement

\_\_\_\_\_ requests the use of:  
Name/Organization

- |   |  |
|---|--|
| <input type="checkbox"/> Gillespie Park             | <input type="checkbox"/> Recreation Building |
| <input type="checkbox"/> Hunt Park Ball Fields      | <input type="checkbox"/> Swimming Pool       |
| <input type="checkbox"/> Hunt Park Concession Stand | <input type="checkbox"/> Other               |

\_\_\_\_\_ From Time: \_\_\_\_\_ To Time: \_\_\_\_\_  
Date

## REGULATIONS FOR USE OF FACILITIES

1. No smoking allowed in buildings or swimming pool.
2. The consumption of alcoholic beverages and substance abuse is forbidden at all times.
3. The use of staples, nails or thumbtacks to decorate is forbidden at all times. Use of such items will forfeit your cleaning deposit.
4. The use of the building or facility shall be granted for legitimate purposes. Therefore, the permit holder shall assume full responsibility for any unlawful act committed in the exercise of this agreement.
5. A responsible adult must be in attendance at all times.
6. Any group or person using the facility is liable for any damage occurring to the facility or grounds during time of usage.
7. Use of Gillespie Park for car washes and Hunt Park Concession Stand is limited to non-profit organizations raising funds for a purpose not for personal gain or for-profit business. All non-profit activity must be for a person/group that is located in Holbrook.
8. Non-profit organizations using the Hunt Park Concession Stand are responsible for cleaning the bathrooms during and after use.
9. Facilities left in an unsightly or dirty condition after usage will be cleaned by City of Holbrook Employees and the individual or group renting/using the facilities will not be refunded the deposit.
10. Swimming pool must be vacated by 9 p.m. and the ball fields by curfew. All lights must be turned off and all exterior doors locked and secured.
11. You may not enter the Recreation Building before the time in which you have it reserved. Recreation Building must be vacated by 11:00 p.m. All lights must be turned off and all exterior doors locked and secured.

Violation or non-compliance with any of these regulations may result in a ban from use of facilities.

I, \_\_\_\_\_ have read all the regulations and agree to abide by them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

**Fees must be paid at time of reservation:**

Ballfield Lights: \_\_\_\_\_ (# of hours) x (\$10.00/hr.) = \$ \_\_\_\_\_ .

Tournament Daily Ball Field Use: \_\_\_\_\_ (# of hours) (\$30.00/hr.) = \$ \_\_\_\_\_ .

Recreation Center: \$50.00.

Cleaning Deposit: \$25.00.

Key Deposit: \$25.00 Key # \_\_\_\_\_ Date Given: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Facility Fee: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

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**Pool**

Number of people attending: \_\_\_\_\_

Cleaning Deposit: \$25.00

Pool Rental: \_\_\_\_\_ (# of hours) x (\$50.00/hr.) = \$ \_\_\_\_\_

Additional lifeguards (rental fee includes two):

\_\_\_\_\_ (# of lifeguards) x \_\_\_\_\_ (# of hours) x (\$10.00/hr.) = \$ \_\_\_\_\_

(Number of lifeguards: Up to 44 people - 2; 45 to 70 - 3; 70+ - 4)

Total: \$ \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

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**Official Use**

Facilities checked by: \_\_\_\_\_  
City staff \_\_\_\_\_ Date \_\_\_\_\_

Condition: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Refund Deposit: \_\_\_\_ Yes \_\_\_\_ No Amount of Refund: \$ \_\_\_\_\_

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