

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
July 9, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon and Earl Kester, appeared in Council Chambers. Vice Mayor Francie Payne and Councilmember Adam Marsh participated via conference call. Councilmembers Mark Jackson and Mike Nilsson were absent (excused).

CITY STAFF: City Manager Ted Soltis and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Kester. The Invocation was given by Kip Myers of the Bread of Life Mission.

CONSENT AGENDA:

June 25, 2020 work session minutes; June 25, 2020 meeting minutes; and July 1, 2020 special meeting minutes

MOTION: Councilmember Dixon

SECONDED: Councilmember Kester

MOTION CARRIED.

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

NEW BUSINESS:

- a. Resolution 20-09: A resolution pertaining to the Water and Wastewater fee CPI increase date. The resolution was read in it's entirety by Mayor Young.

MOTION: Councilmember Kester

SECONDED: Councilmember Dixon

DISCUSSION HELD

ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Vice Mayor Payne "Aye", Mayor Young "Aye".

- b. Resolution 20-10: A resolution adopting Fiscal Year 2021 Tentative Budget. The resolution was read by heading by Mayor Young.

MOTION: Councilmember Dixon

SECONDED: Councilmember Kester

ANNOUNCEMENT: Public Hearing on the FY2021 Budget will be held on July 23, 2020 at 6:00 P.M.

ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Vice Mayor Payne "Aye", Mayor Young "Aye".

- c. Resolution 20-11: A resolution designating the Chief Fiscal Officer (CFO) for the purpose of submitting the Annual Expenditure Limitation Report (AELR). The resolution was read by heading by Councilmember Dixon. Designating Randall Sullivan as CFO.

MOTION: Councilmember Dixon

SECONDED: Councilmember Marsh

ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Vice Mayor Payne "Aye" and Mayor Young "Aye"

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: Shane Smith, a member of Boy Scout Troop 7156 addressed the Council. Mr. Smith would like to paint the Fire Department located on East Buffalo as his Eagle Scout project. Mr. Smith asked the Council if they could donate half of the cost of the project which would be \$281.05. Councilmembers asked several questions of Mr. Smith, which he answered. Mr. Smith was directed to meet with City Manager Ted Soltis after the meeting to see if funds are available.

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young stated that the Annual Holbrook Fire Department BBQ was a huge success. He said that 2500 lbs. of meat was cooked and that they sold out. Mayor Young also stated the Fire Work Display was excellent but not as many people as usual attended.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- \*Councilmember Dixon stated that July has been hot and encouraged everyone to stay hydrated.
- \*Councilmember Kester said that he attended a program at the Navajo County Fairgrounds featuring children and animals. He stated that it is a great program.
- \*Vice Mayor Payne said “kudos” to the Holbrook Fire Department. She really enjoyed the Fireworks. She also stated that there were fewer people attending as in past years. Vice Mayor Payne thanked the Holbrook Foundation and the Gardner Family for organizing and directing the Bike Parade. She also asked that everyone take care of themselves in these times that we are facing. The Corona Virus is worse in Arizona than anywhere else in the world.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

- \*Mr. Soltis reported that this week the City transitioned from Larson Waste to Waste Management for trash pick-up. There were a few glitches which are common during a change. Overall, the City is very pleased with Waste Management staff and believe this is a good partnership.
- \*With Monsoon Season upon us, staff have been cleaning drainage ditches. Mr. Soltis wanted to mention one in particular that staff will be working on. The ditch at the end of Buffalo Street out to LaRue Wash. Over the year’s material has built up in the ditch and the water is not flowing as good as it used to. Material will be removed to enable water to flow better.
- \*The Sanitation Department is in the process of replacing an aeration motor. The Plant is getting older. Equipment is wearing out.
- \*The vacuum truck recently had some repairs. The City will be adding a replacement into the Capital Improvement Plan Budget.
- \*The Fire Department holding tank has been resurfaced. Per ADEQ requirements, special material was applied to the concrete to seal the tank.
- \*On the 21<sup>st</sup> the Water Department staff will finally receive training on the leak detection equipment. Hopefully, they will be successful in finding the leak on 8<sup>th</sup> Avenue.
- \*A wheel completely disconnected from one of the City’s backhoes. We are researching a replacement. Good timing on budgeting for a backhoe.
- \*The Street Department has nearly completed replacing the sidewalk and curbing in front of the County building on West Buffalo Street. The County will be doing some landscaping on their side of the sidewalk.
- \*The City is researching options for street sweeping. The company that the City has been working with has raised its rates and we only had the street sweeper four times a year. This is not enough. The City needs to have access to a street sweeper for other projects.
- \*The shoulders were recently bladed on McLaws Road.
- \*The potholes in the Hunt Park parking lot have been filled.
- \*Weeds have been removed from the soccer field. Grass will be planted in the fall.
- \*The cemetery expansion is complete. The new sprinkler line is working well. The grass is coming in nicely.
- \*Most of the property between the cemetery and the hospital has been cleaned up. The remaining material, mostly scrap metal, will be recycled.
- \*Weeds are being removed from alleys and various City properties.
- \*Finally, a number of letters have gone out to property owners who also need to clean up their property.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Kester  
SECONDED: Councilmember Dixon  
MOTION CARRIED  
Meeting adjourned at 6:25 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on July 9, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

  
\_\_\_\_\_  
Lisa Hunt, Deputy Clerk

PASSED, APPROVED AND ADOPTED this 23rd<sup>th</sup> day of July 2020.

  
\_\_\_\_\_  
J. Merrill Young, Mayor

