

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
August 13, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon, Mark Jackson, Earl Kester, Adam Marsh and Mike Nilsson appeared in Council Chambers. Vice Mayor Francie Payne participated via conference call.

CITY STAFF: City Manager Ted Soltis, Fleet Manager John Gerwitz, Golf Course Superintendent Steve Rutherford, Director of Administration Pat Nichols and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Kester. The Invocation was given by Gloria Montoya from Day Star.

CONSENT AGENDA:

July 23, 2020 meeting minutes

MOTION: Councilmember Dixon

SECONDED: Councilmember Nilsson

MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

NEW BUSINESS:

- a. Public Hearing – Fiscal Year 2020- 2021 Final Budget. Mayor Young opened the Public Hearing at 6:02 p.m. A call to the audience for comments was made. After hearing no comments, the Public Hearing closed at 6:03 p.m.
- b. Resolution 20-12 – A Resolution adopting Fiscal Year 2020-2021 Final Budget. Mayor Young read Resolution 20-12 by heading.
MOTION: Councilmember Marsh
SECONDED: Councilmember Dixon
Clarifying comments were made by Councilmembers.
ROLL CALL VOTE: Councilmember Dixon “Aye”, Councilmember Jackson “Aye”, Councilmember Kester “Aye”, Councilmember Marsh “Aye”, Councilmember Nilsson “Aye”, Vice Mayor Payne “Aye” and Mayor Young “Aye”.
- c. Ordinance 20-01 – 2nd reading: An Ordinance levying a primary property tax upon the assessed valuation of property located within the City subject to taxation for the Fiscal Year ending June 30, 2021. Mayor Young read Ordinance 20-01 by heading.
MOTION: Councilmember Kester
SECONDED: Councilmember Nilsson
Clarifying comments were made by Councilmembers.
ROLL CALL VOTE: Councilmember Dixon “Aye”, Councilmember Jackson “Aye”, Councilmember Kester “Aye”, Councilmember Marsh “Aye”, Councilmember Nilsson “Aye”, Vice Mayor Payne “Aye” and Mayor Young “Aye”.
- d. Public Hearing: Sanitation Rate and Transfer Station Fee increases. Mayor Young opened the Public Hearing at 6:09 p.m. Pat Nichols, Director of Administration, spoke of his observations seeing the daily revenues and expenses. A call to the audience for comments was made. After hearing no further comments, the Public Hearing closed at 6:13 p.m.
- e. Resolution 20-13: A Resolution increasing Sanitation Rates. Mayor Young read Resolution 20-13 in its entirety.
MOTION: Councilmember Dixon
SECONDED: Councilmember Kester

Clarifying comments were made by Councilmembers.

ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Jackson "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye", Vice Mayor Payne "Aye" and Mayor Young "Aye".

- f. Resolution 20-14: A Resolution increasing Transfer Station Fees. Mayor Young read Resolution 20-14 in its entirety.

MOTION: Councilmember Kester

SECONDED: Councilmember Nilsson

Councilmember Dixon asked City Manager Soltis if the rates are posted on the City of Holbrook Website. City Manager Soltis responded "Yes".

ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Jackson "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye", Vice Mayor Payne "Aye" and Mayor Young "Aye".

- g. Golf Cart purchase approval – Steve Rutherford, Golf Course Superintendent, requested that the Council approve the purchase of 12 used Yamaha Golf Carts from Desert Golf Cars for a total amount of \$47,737.20. Councilmember Dixon ask Mr. Rutherford several questions about the Golf Carts. Steve answered all his questions.

MOTION: Councilmember Dixon

SECONDED: Councilmember Nilsson

MOTION CARRIED

- h. Parks Department mower purchase approval – Steve Rutherford spoke on behalf of Napo Baldonado in Parks requesting approval to purchase a Z Master Zero-Turn Rider – 7000 Diesel Series, 25 HP Kubota Diesel 72" Turbo Force Deck from Simpson Norton Corporation for the total cost of \$15,692.08.

MOTION: Councilmember Dixon

SECONDED: Councilmember Kester

Discussion was held

MOTION CARRIED

- i. Street Department back-hoe purchase approval – John Gerwitz requested the approval of the purchase of a 2020 Caterpillar 416 from Empire CAT in the amount of \$103,496.44. Mr. Gerwitz explained that of the five back hoes that the City of Holbrook owns, two are incapacitated, two are mid 90's models and one is a 2012 model. He explained keeping some of them running is more than they are worth.

MOTION: Councilmember Nilsson

SECONDED: Councilmember Dixon

Discussion was held.

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

Michael Sample from the Navajo County Fair Board. Mr. Sample shared that the Annual Navajo County Fair has been cancelled because of health and safety reasons. He also shared that the Fair Board will still be hosting youth events at which they will implement CDC Guidelines. He encouraged everyone to show up and support the youth events.

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young said that he would like to offer his condolences to the family of Hardy Sulu, who passed away. He also wanted to commend the citizens of Holbrook for helping to bring the COVID 19 rates down. He encouraged everyone to continue what they are doing for the next few months.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

*Councilmember Jackson offered his condolences to the family of Bunky Maestas.

*Councilmember Marsh is working from home and appreciates being in town during the work week to see all of the happenings. He thanked all of the City employees and Ted Soltis for all they do.

*Councilmember Dixon echoed Councilmember Marsh commending the City employees and Ted Soltis.

*Councilmember Nilsson did a shout out to the schools. He said that Dr. Koerperich and every member of the staff are doing an incredible job of getting kids involved.

*Councilmember Kester thanked City Employees including office staff for all their hard work. He also said that the old transfer site behind the American Legion is looking good.

*Vice Mayor Payne stated that City Staff are working hard through the COVID 19 pandemic. Staff have had to continue to respond to water breaks, Police calls, animal complaints, etc. She also stated that she has a complaint about how the City of Holbrook looks. She said that realizes that it has been hotter this year, but it is also because the citizens are not doing their part. Vice Mayor Payne stated that the transfer site behind the American Legion is clean as a whistle. Every Department helped with this project and came to together to help each other out. She wanted to encourage friends, neighbors, and herself to help clean up Holbrook.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

*Mr. Soltis shared that the City has two openings on the Planning and Zoning Commission. If anyone is interested, please send a letter of interest to City Hall.

*The new park signs have been installed at Gillespie Park, Heward Park, Hunt Park, Lewis Park, and Lisitzky. Thank you to Northland Pioneer College students for making the signs and to City crews for installing them.

*Thank you to Boy Scout Troop 7156 for painting the Police/Fire Department. The City of Holbrook certainly appreciates your help.

*Additional work needs to be completed at the Police Department. Staff will be repairing leaks and cracks, removing brush from around the building, and the gutters will be replaced. It was determined that the roof does not need to be replaced.

*Staff will be starting on the roof replacement at the golf course shop. The roof has leaked for several years. There will be a design modification to eliminate future leaks.

*The clean-up of the property between the cemetery and the hospital is complete. City crews did a great job. The remaining tractor trailer will soon be auctioned.

*The new truck turn-around at the golf course is complete.

*The pool and splash pad will close on August 22nd. At that time, our crews will begin work on repairing the water leak under the splash pad.

*Julie Harrison, who has worked in the Wastewater Department for 14+ years, has moved out of the area and resigned from her position. We thank her for her years of work for the City and wish her the best.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Marsh

SECONDED: Councilmember Jackson

MOTION CARRIED

Meeting adjourned at 6:55 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on August 13, 2020. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, Deputy Clerk

PASSED, APPROVED AND ADOPTED this 27th day of August 2020.



J. Merrill Young, Mayor