

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
October 22, 2020

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon, Mark Jackson, Earl Kester, Adam Marsh, and Mike Nilsson appeared in Council Chambers. Vice Mayor Francie Payne participated via conference call.

CITY STAFF: City Manager Ted Soltis, Economic Development Director Jason Foutz, Finance Director Randy Sullivan.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Marsh. The Invocation was given by Gloria Montoya from Day Star.

CONSENT AGENDA:

September 24, 2020 meeting minutes

MOTION: Councilmember Dixon

SECONDED: Councilmember Marsh

MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None.

NEW BUSINESS:

- a. Approve the repair of a wastewater plant aerator gearbox. Randy Sullivan provided information about the necessity of the rebuild and noted that the other gearbox will also need to be either rebuilt or replaced. Councilmembers asked questions.

MOTION: Councilmember Kester

SECONDED: Councilmember Dixon

MOTION CARRIED

- b. Economic Development Update. Economic Development Director Jason Foutz gave a PowerPoint presentation on economic development activities. He covered: Recent Successes (the new China Buffet restaurant, Globetrotter Motel new owner's plan to renovate and expand, the new La Quinta motel, the new Bienvenidos Restaurant, the purchase of Tate's Automotive, the purchase and renovation of the Star Inn); Beautification Activities (street light maintenance program, new park picnic tables, new park signs, the clean-up of City owned property, residential property clean-up); Potential Business Inquiries (former Knights Inn, former NPC campus, development inquiries from various industries); City Actions (data base of vacant properties: properties listed for sale and vacant commercial lots, all listed properties on APS economic development website - arizonapropector.com, new owner assistance: information about contractors in the area, meet with new owners, provide information about available homes and/or building sites, valuation on City properties for sale).

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: Tanya Baker, Navajo County Public Health Services District Division Manager, encouraged people to fill out the Health Needs Assessment Survey. She explained that the periodic survey and updates provide important information about a variety of community health care services. The information is used to make health care needs decisions. Councilmember Marsh expressed appreciation that constituent voices can be heard and encouraged people to fill out the survey.

SUMMARY OF CURRENT EVENTS-MAYOR:

*Mayor Young and the City Manager attended a Navajo Counties Mayors and Councilmembers Association Meeting in Springerville.

*He and the City Manager met with Congressman Tom O'Halloran.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

*Councilmember Marsh urged residents to vote.

*Councilmember Dixon urged residents to vote in person.

*Councilmember Nilsson attended the NACOG Regional Council meeting via conference call. He read a petition, as asked, by residents who would like the gym to reopen. The petitioners had recommendations on how it could be reopened.

*Councilmember Kester also urged residents to vote.

*Vice Mayor Payne provided an update on COVID cases. The number of cases is on the increase. She urged residents to continue to take appropriate precautions.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

*The City has implemented a street sign maintenance program. Many of the signs are crooked or blocked by vegetation.

*The City is working with APS to get a number of street lights repaired. The City has implemented a procedure to improve the light repair process.

*The roof replacement at the golf course office/shop is complete. The roof has leaked for a number of years creating an unsafe situation in the office. All work was completed by city staff. Thank you, staff.

*The new street sweeper will arrive some time in December.

*The City received a grant of \$3,500 from APS. The money will go toward picnic tables at Heward Park. New tables will also be phased in at our other parks as finances allow. We will continue to seek grant opportunities.

*Work is continuing on the splash pad. Staff believe they have located the leak. The drain lines have cracked. Staff will also be implementing some safety improvements. An entry gate will be relocated. This will also improve handicap access.

*All of the City parks have been winterized in advance of the expected cold weather this coming weekend.

*The in-office Audit is complete. Upon final completion, the auditor's report to Council will be scheduled.

*Finally, the City is preparing for next year's CDBG grant. The City is eligible for \$269,817. Public Hearings will be held to gather input; one consideration is upgrading the water system at Sun Valley.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Kester

SECONDED: Councilmember Marsh

MOTION CARRIED

Meeting adjourned at 6:41 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on October 22, 2020. I further certify that the meeting was duly called and held and that a quorum was present.



Ted Soltis, City Manager

PASSED, APPROVED AND ADOPTED this 12th day of November 2020.



J. Merrill Young, Mayor